

**GREENFIELD-CENTRAL COMMUNITY SCHOOL CORPORATION**

110 West North Street  
Greenfield, IN 46140  
317-462-4434

G-CCSC Use Only Profile Received Date _____
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**Profile for Volunteers**

(Print or Type)

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
                     Last                                      First                                      Middle

ADDRESS \_\_\_\_\_  
                     Number/Street                                      City                      State              Zip                                      Telephone Number

POSITION OR EVENT FOR WHICH YOU ARE VOLUNTEERING FOR \_\_\_\_\_

**SCHOOL (S) FOR WHICH YOU ARE VOLUNTEERING** \_\_\_\_\_

<i>School</i>	<i>Check Here</i>	<i>School</i>	<i>Check Here</i>
G-C High School		Eden Elementary School	
G C Jr. High School		Harris Elementary School	
Greenfield Intermediate School		J.B. Stephens Elementary School	
Maxwell Intermediate School		Weston Elementary School	
Transportation		Other:	

**EDUCATIONAL DATA**

	Name/Location	Last Year Completed <i>(Please Circle)</i>
High School		9 10 11 12
College/Other		1 2 3 4

**WORK EXPERIENCE *(List current or most recent first)***

Employer/Supervisor	Address/ Phone Number	Responsibilities	Dates Employed

**PERSONAL REFERENCES**

Name	Address	Telephone	Occupation

**ADDITIONAL INFORMATION** Please provide any additional information you feel may be useful or necessary for the school to know.

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Dear Volunteer:

The Greenfield-Central Community School Corporation is committed to its students and is similarly committed to having volunteers who are most suitable to work with our students. We ask that you complete the questions below. All volunteers are expected to provide us with this information.

**Background Information**

1. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer?  
      \_\_\_ YES                    \_\_\_ NO                    \_\_\_ N/A
  
2. Have you ever been reprimanded, disciplined or asked to resign from a prior position?  
      \_\_\_ YES                    \_\_\_ NO
  
3. Have you ever resigned from a prior position without being asked, but under circumstances where your employer was investigating you for inappropriate conduct? \_\_\_ YES                    \_\_\_ NO
  
4. Have you ever been convicted of a felony? \_\_\_ YES                    \_\_\_ NO

If you answered YES to any of the above questions, please explain the circumstances of each in detail on a separate sheet and attach it to this profile.

Conviction of a crime or any affirmative answer by you on this form is not an automatic bar to volunteering. The school system will consider the nature of any conviction or alleged conduct underlying an affirmative response, the date of the conduct in question, your intervening conduct and the relationship between an offense or alleged conduct underlying the affirmative response and the position for which you are volunteering.

Any misrepresentation or omission of fact on this profile shall be sufficient grounds for disqualification from further consideration. Your signature below denotes your understanding of these conditions.

**Authorization and Release**

My signature below also constitutes authorization for the Greenfield-Central Community School Corporation to check my employment history, including without limitation, evaluations, criminal arrest and conviction records, reference checks, and release of investigatory information possessed by any private or public employer or any state, local, or federal agency.

I further authorize those persons, agencies or entities that the Greenfield-Central Community School Corporation contacts in connection with my profile to fully provide Greenfield-Central Schools any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Greenfield-Central Community School Corporation, its agents and officials or against any provider of such information.

I certify that the information on this profile is true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

**ALL VOLUNTEERS MAY BE SUBJECT TO A LIMITED CRIMINAL HISTORY VERIFICATION**

The Greenfield-Central Community School Corporation assures the Federal Government that it will comply fully with all requirements of Title VI of the Civil Rights Act of 1964, Title IX of the 1972 Education Amendments, and Section 504 of the Rehabilitation Act of 1973 as amended. The Greenfield-Central Community School Corporation further assures that it will not discriminate against any person in the United States on the basis of race, color, sex, national origin, religion, or handicap, nor will anyone be subjected to discrimination in admission or access to, or treatment or employment in the conduct of its programs and activities and the operations of its facilities. Persons who feel they have been discriminated against should contact the Superintendent of Schools at 110 W. North Street, Greenfield, Indiana 46140 - Phone (317) 462-4434.

***Please return this profile to the school where you will be volunteering.***

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*Authorization for an*  
**Indiana State Limited Criminal History Check**

Indiana State law and Greenfield-Central Community School Corporation policy requires that any individual who has contact with, care of, or supervision over any student in the School Corporation will undergo a limited criminal history background check.

Please provide the following information and then sign and date the form authorizing Greenfield-Central Community School Corporation to check your criminal arrest and conviction records and release on investigatory information possessed by any private or public employer or any state, local or federal agency.

*(Please print or type)*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_