

EMERGENCY EARLY SCHOOL DISMISSAL FORM  
PLEASE RETURN AT REGISTRATION

You and your child must be prepared for the possibility of dismissing Harris school early due to weather changes and/or other emergency situations. Our school system uses an Emergency Instant Alert system to notify our families as to changes in school schedules. The cost for that service is \$3 per child and is included in your child's book rental fee. More information about signing up for the Emergency Alert System will be at registration.

The following radio and television stations will also post information:

Radio: WIBC                      WFMS                      WRGF(89.7)  
TV:                      6                      8                      13                      59

Information is also immediately posted on the school corporation website: <http://www.gcsc.k12.in.us>

Please **DO NOT CALL THE SCHOOL** because your call may block the information call coming in that we need. Instead, wait for the alert, check the website, or listen to one of the radio or TV stations for information. Be sure to listen carefully to the announcement, as it may state the high school and junior high schools are dismissing early and Harris school is dismissing at 2:10, which is our regular time.

Please fill in the following information and return to school. It is important for you to discuss with your child the plans you have for him/her in the event Harris school closes before 2:10. Should your plans for such an emergency change, you will need to contact the office at 317-467-6731 with the changes.

Help us take care of your child. Be sure he/she is secure in knowing what is expected of him/her. Contact day cares, neighbors or relatives to discuss what you have planned for your child in the event he/she is sent home unexpectedly. Each child should know what to do. **DO NOT WAIT FOR THE EMERGENCY TO HAPPEN!** Remember, children **cannot call** you to find out what to do! There are too many children for us to allow for that.

We will follow the information you have placed on this form in the event of a dismissal earlier than 2:10.  
**MAKE A COPY OF THIS INFORMATION, SO YOU WILL REMEMBER THE PLAN!**

PLEASE BE SPECIFIC. Include where a key is and whom your child should call after coming home. Thank you so much!

HARRIS ELEMENTARY STAFF

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Please check the correct blank:

\_\_\_\_\_ My child should go to day care as usual.

\_\_\_\_\_ My child should ride the bus home as always.

\_\_\_\_\_ My child should go \_\_\_\_\_'s house. This person knows about these arrangements.

\_\_\_\_\_ My child is to \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Child's Name \_\_\_\_\_ Teacher \_\_\_\_\_